

The information you provide will allow us to verify you are eligible for SEG Program and set up your account.

**1. Generator Details**

SEG REF (Export MPAN)

Title

First name

Surname

Installation Address

Postcode

Telephone number

Email address

For data protection purposes, please provide the name of your date of birth:

**2. SMART Metering Consent**

Smart Meter Serial Number

Half-hourly consent, is needed for Export meter reading retrieval. It will allow us to generate your SEG payments. By checking the box below, you agree to have Daily half hourly reads remotely retrieved from your smart meter

Daily Half hourly consent check

Signed

**3. Details of Change**

Date of Change

Date of Reading

Value of Reading

Brief Reason for change

This is the reading you will get paid from..

Please provide photo evidence of the read, where meter serial number and export register of your smart meter is clearly visible.

**4.VAT Declaration—only complete if you are VAT registered**

Are you VAT Registered? If yes, please provide details—

VAT number

Signed

Date

**5 Evidence to Change of Responsibility**

In order to make the requested changes to your account please ensure you provide **copies** of following documents

(Please do not send “originals”)-

- Proof of ownership of the property/entitlement to SEG Payment
- Vendor FORM with Bank Details (if Bank account change is required)
- Photo evidence of the Opening Meter reading

If you do not provide these documents along with this form it will delay your SEG program account going Live.

**6 Generator Declaration—please sign and date**

- I confirm that the information provided on this form is true and I am duly authorised to make changes on the SEG account in accordance with the ScottishPower Smart Guarantee Export Terms and Conditions
- I declare that all of the information I have provided is complete & accurate
- If anything I have stated in this form changes I will notify ScottishPower immediately

Signed

Date